



STRATA - Student Management Solution

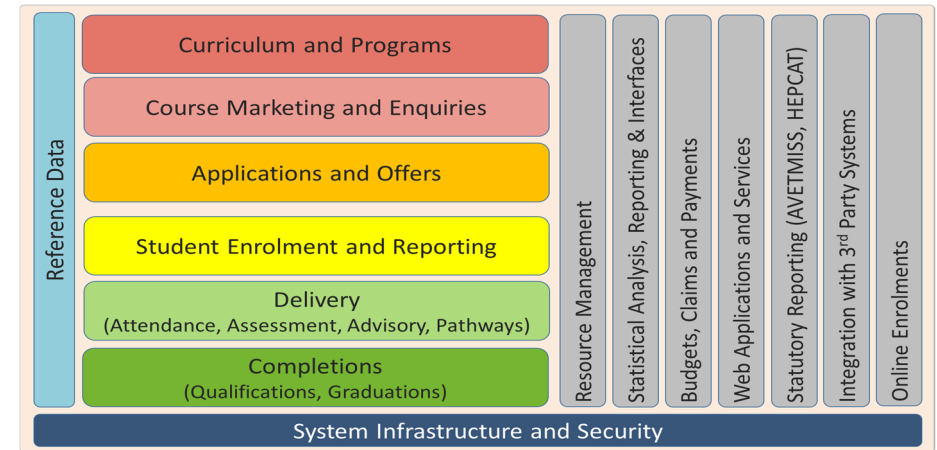


STRATA is designed and built in Australia for the administration of tertiary education institutions. STRATA supports the delivery of vocational, graduate, and post-graduate education. STRATA provides functionality, flexibility, performance and reliability unmatched by any other product available in Australia today both on-site and in the cloud.

2018 is the tenth anniversary of the STRATA Student Management System and AVAXA has been developing STRATA over that time utilizing a shared customer development methodology that ensures a comprehensive up-to-date solution that meets our customer's needs in a timely manner. At AVAXA we are nimble and responsive to the market and passionate about helping our customer's meet their business objectives.

STRATA provides full support for the business processes of education including:

- ✓ Development and management of curriculum, Programs and enrolment Subjects
- ✓ Full end-to-end Student Online Enrolment, including calculation and collection of Student fees
- ✓ Applications Management for Apprenticeships, VETiS, International, Short Courses, Higher Education, Certificate, Diploma and Advanced Diploma
- ✓ Management of International Students for both on-shore and off-shore delivery
- ✓ Management of Program delivery, Student attendance and performance recording via electronic Markbook
- ✓ Management of Testamurs, Statement of Attainment, and Record of Results via a registry
- ✓ Graduation and Event Management
- ✓ Employer Portal, Student Portal and other online tools
- ✓ Statistical analysis, statutory and regulatory reporting (AVETMISS, HEIMS/HEPCAT)
- ✓ Resource Management and timetables for Students and Teachers
- ✓ Budgets, Claims and Payments Management
- ✓ History of all transactions for audit purposes



STRATA provides full Online Enrolment functionality. This enables the Student (or their agent) to make an application which supports entry of their personal details, educational background, Program selections and other relevant information to enable the RTO to make an offer to the applicant. Applicants can make payment electronically, via loans or periodic payment schemes or via Debitsuccess.

STRATA supports enrolments for all Vocational and Higher Education, and for a wide range of Programs. The background circumstances of a Student and the type of Program they select to enrol into determines the requirements for enrolment.

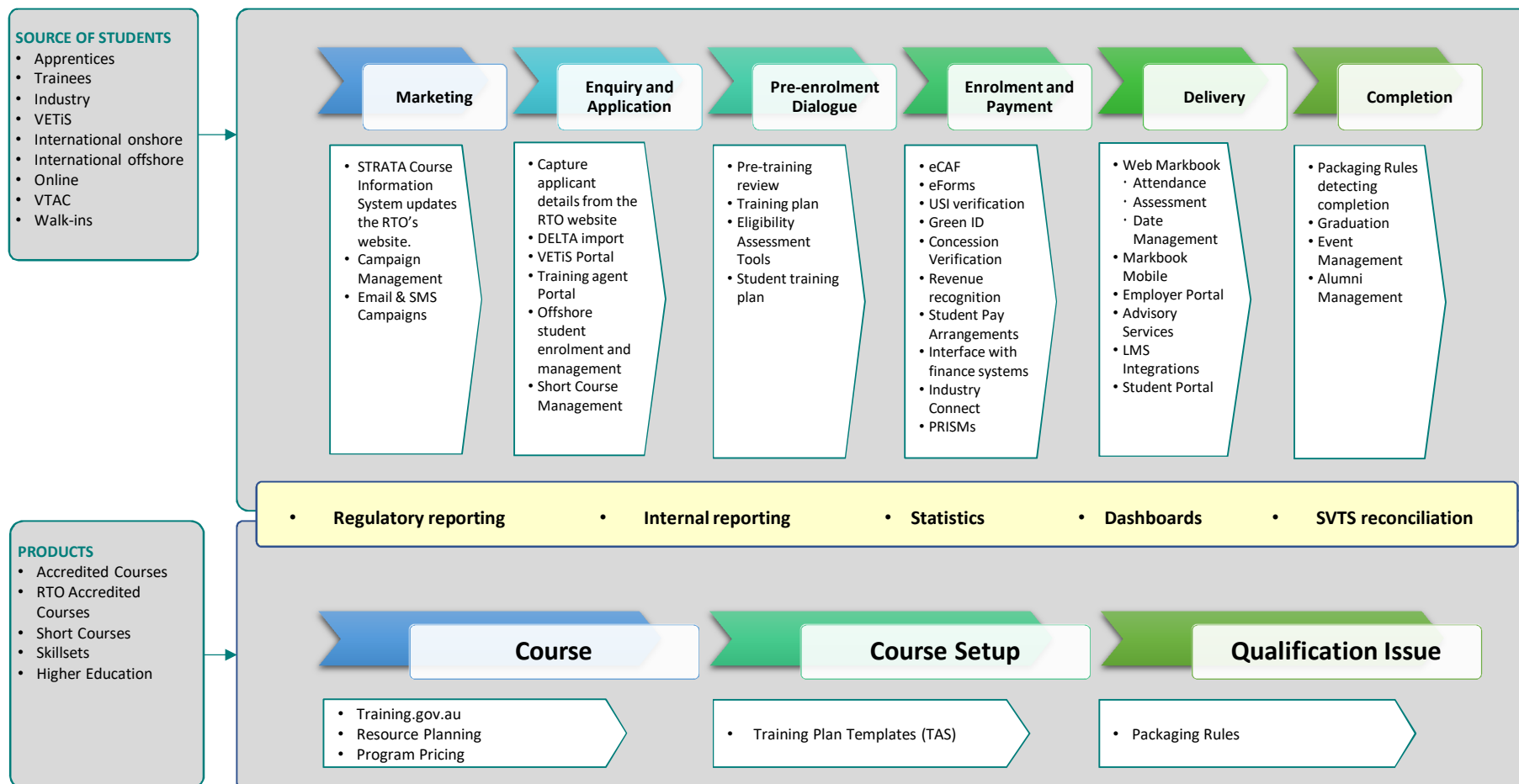


curriculum records during the entire Student journey, AVAXA's skilled Staff can provide advice and management to ensure a smooth transition to the STRATA Student Management Solution

If you have further questions relating to this offer, please contact AVAXA on +61 3 9533 7611.



STRATA – The Student Journey



Rich Flexible Interfaces across all Platforms

The STRATA Solution provides a rich administrative interface including menu-driven, shortcut view and process view supported by Web-based and App-based solutions where appropriate.



Web Portals

- ✓ Markbook
- ✓ Employer Portal
- ✓ Student Portal
- ✓ VETiS Portal
- ✓ Training Agent Portal
- ✓ Enrolment Forms

Mobile Applications

- ✓ Markbook Mobile
- ✓ Industry Connect



STRATA's rich and flexible interface enables you to customise the solution to fit individual roles while still enabling the power user to take advantage of the full flexibility of the system

If you have further questions relating to this offer, please contact AVAXA on +61 3 9533 7611.



Apprenticeship Enrolment



The Apprenticeship Enrolment is an online service that enables Registered Training Organisations throughout Victoria to expedite the Apprentice application process generated from the DELTA system, and from its planned replacement, Epsilon, when available.

The functionality of Apprenticeship Enrolment includes:

- ✓ Streamlining the identification of all Apprentices and trainees designated to your RTO in DELTA system.
- ✓ Automation of the process of collecting all Apprentice/trainee biographical data, Employer details and contract status.
- ✓ Management and scheduling of enrolment activities and coordination of induction sessions.
- ✓ Downloading of DELTA Apprentice contract plus personal statistical details, BKSb results and the GreenID verification status directly into your Student Management System.

The enrolment application gathers all key information leading to enrolment including:

- ✓ Personal and statistical details, emergency contacts, prior education, disability status, and Student declarations that are critical to your organisation meeting compliance obligations.
- ✓ Pre-Training review data including completion of literacy and numeracy skills levels using ACSF based assessment via full name (BKSb).
- ✓ Eligibility for Government funding including proof of identity using the GreenID electronic verification platform.

The government focus on data accuracy requires the acquisition and reporting of correct information in a timely manner to optimise Government payments to your RTO.



Throughout the process, email communication is provided to the Student and the Employer with relevant updates and instructions to promote efficient progression.

This includes the ability to communicate details of induction sessions and the necessary requirements to be completed prior to attendance.

As part of the process the information can be downloaded to your Student Management System via industry standard interfaces.

The key benefits include streamlined Employer and applicant communication, the reduction in manual data entry, improved compliance, and reduced reporting issues for the RTO.



If your organisation finds it challenging to keep on top of your Apprenticeship enrolments, AVAXA's skilled Staff can help secure your funding

If you have further questions relating to this offer, please contact AVAXA on +61 3 9533 7611.



Course Information System



The Course Information System (CIS) within STRATA provides a framework for the management of Course, Module and Class outlines and the management of related publications. Publications allows the RTO to manage their Course related documents and facilitates access to the RTO call centre for distribution to enquirers.

CIS provides the means by which an RTO can add extensive descriptions about their course offerings. These descriptions can then be published on the web and in various hardcopy publications, such as course guides and information sheets. The course descriptions also supplement the resources available to the RTO call centre.

CIS also provides the RTO call centre with the means to record enquiries received by phone and email.

There are two main users of CIS: Course Outline Administrators who maintain course outlines and Call Centre Operators who handle enquiries using the outlines.

CIS provides a single source of truth detailing the RTO offerings and ensures consistency across all paths to market.

The CIS is an integrated part of Marketing whose features include Course Outlines, Module Outline and Class Outlines, Publication, Enquiries and Campaigns.

Outlines provide the means by which RTO's can add extensive descriptions to their course, module (aka enrolment unit), and class offerings. Each Course Outline is fully version controlled. Different outlines can be produced for each market appropriate to a course. These outlines can then be published on the web and in various hardcopy publications, such as course guides and information sheets.

Publications allows the RTO to manage their documents. Publications can be linked to outlines and can be sent to enquirers by mail and by email.

The Enquiries and Campaign Management are described in separate pages of this brochure.

DIPLOMA OF ENGINEERING TECHNOLOGY

Course Code
22229VIC

Develop your skills in engineering technology with this innovative course

When you complete the Diploma of Engineering Technology, you'll have specialist skills that are highly valued by employers in the manufacturing and engineering industries.

During the course, you'll learn more about design, manufacture, installation and maintenance of mechanical equipment and systems; computer numerical control (CNC) programming; computer-aided drafting (CAD) techniques; machining processes; mathematical and scientific principles; welding techniques; and workplace safety.

Course code

22229VIC

CRICOS

082513G

Location

Dandenong

International

Apply Now

Length

Full Time, 1 year.

Start dates

February, July

Read more about this course

Experienced teachers, who are experts in the field, will guide you through the program, which involves a combination of theory and practice.

This nationally recognised qualification may lead to employment in roles such as CAD draftsman, programmable logic control (PLC) programmer or production technician. Once complete, this qualification will guarantee you a place in Chisholm's Bachelor of

Engineering Technology (V14217). You will be able to gain credit equivalent to one year of study, which means you'll complete your degree sooner.

TAFE is the largest provider of tertiary and vocational education in Melbourne's south east. With state-of-the-art facilities, professional training and support, you'll enjoy studying at Chisholm. So why wait? Enquire now.



If you are challenged managing the information on your courses, modules and classes, STRATA's Course Information System offers a centralised and integrated repository and a single source of truth of your product offerings.

If you have further questions relating to this offer, please contact AVAXA on +61 3 9533 7611.



Curriculum Management



Government policing of the rules surrounding vocational education delivery is on the increase. There are many constraints on which Programs and Subjects are allowed to be delivered by the RTO and how Subjects may be packaged to form a compliant qualification. Multiply those constraints by hundreds of Programs and thousands of Subjects, and the task of adhering to the compliance rules is daunting.

The ASQA standards provide strict guidelines on the delivery of Programs and Subjects, and how they are packaged.

STRATA can import data from the training.gov.au website specific to your RTO.

Program and Program structures change over time and keeping up with the changes and ensuring all the Programs you are delivering are current is an ongoing challenge.

STRATA Curriculum Management uses workflows to identify any changes to curriculum structures and facilitate the management of Program and Subject transition.

The key features are:

- ✓ Monitoring Program and Subject scope and currency changes as specified by the Australian Government Department of Education and Training (www.training.gov.au).
- ✓ Control of releases for Programs and Subjects on scope.
- ✓ Control of explicitly listed Subjects.
- ✓ Management of TGA and Higher Education packaging rules in STRATA as changes are identified and managing compliance.

Program Packaging Management

Curriculum Issues Management

Training.gov.au Import

Curriculum Management

Student Training Plans

Curriculum Management adheres to the curriculum compliance rules by providing functionality to maintain and define the requirements and by regularly reviewing changes and highlighting issues that need attention. Its key goals are:

- ✓ To identify compliance breaches that are now occurring and have recently occurred, to assist in discovering whether the RTO has a potential issue and how serious it is.
- ✓ To provide early warning when non-compliance is imminent, to allow for transition of Programs and Subjects whilst remaining compliant.
- ✓ To present issues to the RTO Staff in a manner that assists in their efficient and effective management, including status-based workflow.



If your organisation finds it challenging to keep on top of the TGA changes and ensure your Programs and Subjects are in scope, current and, that you can deliver valid qualifications, STRATA and AVAXA's skilled Staff can help manage your funding.

If you have further questions relating to this offer, please contact AVAXA on +61 3 9533 7611.



Employer Portal



The Employer Portal is a real-time tool for Employers to view and manage their employee's progression through their Apprenticeship. The Employer Portal manages communication between Employers and the RTO, and provides a tool to streamline all aspects of the Apprentices' journey.

The Employer Portal functionality delivers effective communications about the Apprentice's progress to the Employer.

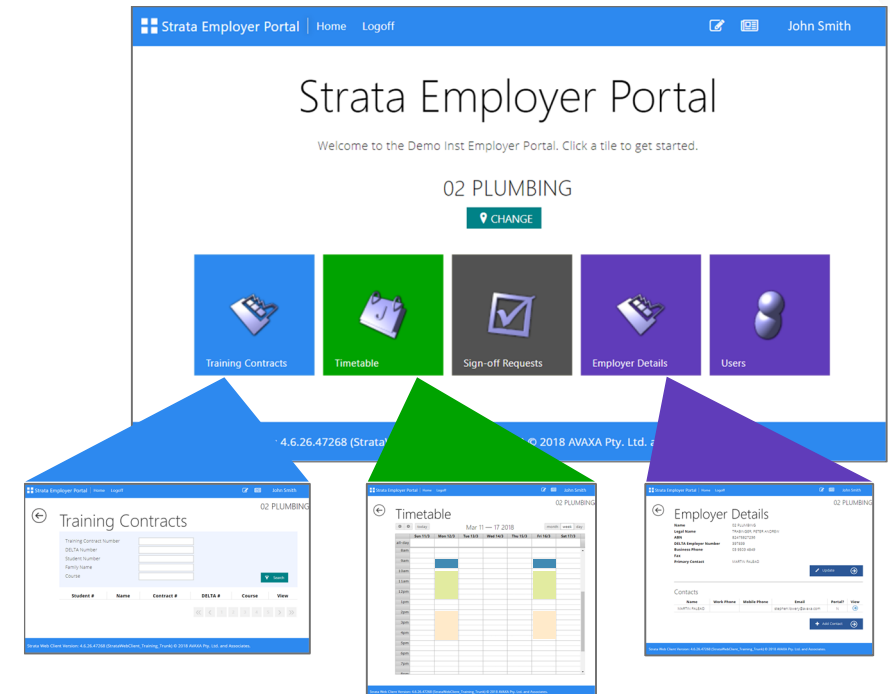
The key Employer Portal features are:

- ✓ The ability of Employers to view their employees Training Contract, timetables, progress, attendance details and notes
- ✓ The ability to update Employer contact details and view Apprenticeship agreements
- ✓ View progress against the Student Training Plan.
- ✓ The ability to contact RTO Staff directly via the Portal
- ✓ The ability to provide your RTO branding on the Employer Portal
- ✓ The ability to provide news and marketing information on the Portal
- ✓ The ability to manage signoff of Student progression through stages

Key business benefits for Employers:

- ✓ Online and 24/7 access to Students' training contract
- ✓ View progress against the contract terms
- ✓ View a list of training contracts that are current for each employee
- ✓ Access to Students' timetable and attendance
- ✓ The Employer can view and electronically sign-off Students' assessments and results
- ✓ Manage access to the Portal for Employer Staff

Employer Portal differentiates your RTO from your competitors by providing a comprehensive and easy to use solution to your Employers to manage their Apprentice's and maximise their investment in those staff members.



If you need to significantly improve communication with Employers, AVAXA's skilled Staff can show you how the STRATA Employer Portal can benefit your RTO.

If you have further questions relating to this offer, please contact AVAXA on +61 3 9533 7611.



Enquiry Management



Enquiry Management is a component of STRATA Marketing focussed on capturing enquiries from potential applicants, managing the responses and tracking their interaction with your RTO. Enquiry Management can be configured to meet the requirements and to fit the workflows specific to your organisation.

Enquiries can be generated from multiple sources including the web, emails and walk-ins. The system tracks enquiries by a system generated enquiry number enabling the collection of information including:

- ✓ Personal information about the enquirer such as email address, age, residential address, contact number and notes of the conversation
- ✓ Multiple interactions from enquirers can be linked via email or other related details and tracked within the system
- ✓ Applicant interest in multiple courses selected from the Course Information System (CIS), including the preferred delivery location and intake
- ✓ Details of the marketing information including the contact type by email, in-person, phone or via the website, the marketing campaign that generated the interest and the outcome of the enquiry
- ✓ Enrolment applications can be initiated from Enquiry Management resulting in an email to the enquirer with details on how to complete their enrolment application via the STRATA EForms online enrolment solution

Enquiry: 37

Applicant Course Marketing Change History

Enquiry Number: 37

Student: [Search]

Email Address: andrew.munro@avaxa.com

Family Name: MUNRO

Given Name: Andrew

Age Range:
☐ 18 - 24 years ☐ 25 - 34 years ☐ 35 - 44 years ☒ 45 years and above ☐ under 18 years

Address: 21 Kelvin Road

Suburb: Doncaster

State: VIC

Postcode: 3018 [Postcodes]

Phone Number: 123 456 789

Comments: Senior Student Interested in Carpentry Skills

RelatedEnquiries 2 Enquiry Relations found

Enquiry Datetime	Type	Closed?	Family Name	Given Name	Enquiry	Related Enquiry	User	Address
15-Aug-2018 08:17	website	N	AUGUST	Fifteen	37	11	Rades, Athena	
15-Aug-2018 10:50	website	N	AUGUST	Fifteen	37	12	Rades, Athena	

Enrolment Application: 1745458681: MUNRO, Andrew

Statement of Fees Change History

General Officer Followup Status Notes Enrolment Letters Sent PE SMS Sent

Application Number: 1745458681

Created Date Time: 27-Sep-2018 15:41

From Website? ☐ Yes ☒ No

External Application Source: [Search]

External Application Identifier: [Search]

Sales Agency: [Search]

Enrolment Application Type: CERT2 [Cert I to IV (Version 2)]

Existing Student: [Search]

Student ID: [Search]

Enrolment Application ID: [Search]

Active? ☒ Enquiry (S) ☒ Course (M) ☒ Applicant ☒ Enrolment

→ Enquiry

Dear Andrew,

Your application to enrol in MSF31113 — Certificate III in Cabinet Making starting in 2019 has been received. Congratulations, you have taken the first step to an inspired future.

To progress your application, you need to complete your enrolment application online. Please login using the following details:

1. Reference number	2016508681 - quote this number
2. Your last name	as provided on your application form
3. Your postcode	as provided on your application form

Once you complete the enrolment application, you will be contacted by a Chisholm Enrolment Adviser to finalise your application.

[Login now to complete your enrolment application form](#)

If you need help to complete your enrolment application, call our customer service staff between 8.30am and 5pm (Monday to Friday excluding public holidays) on 1300 244 746.

We look forward to welcoming you to Chisholm.

Regards,



If you need to significantly improve your ability to track enquiries and effectively manage those enquiries through to enrolment, STRATA Enquiry Management provides an integrated and efficient solution that meets your needs

If you have further questions relating to this offer, please contact AVAXA on +61 3 9533 7611.



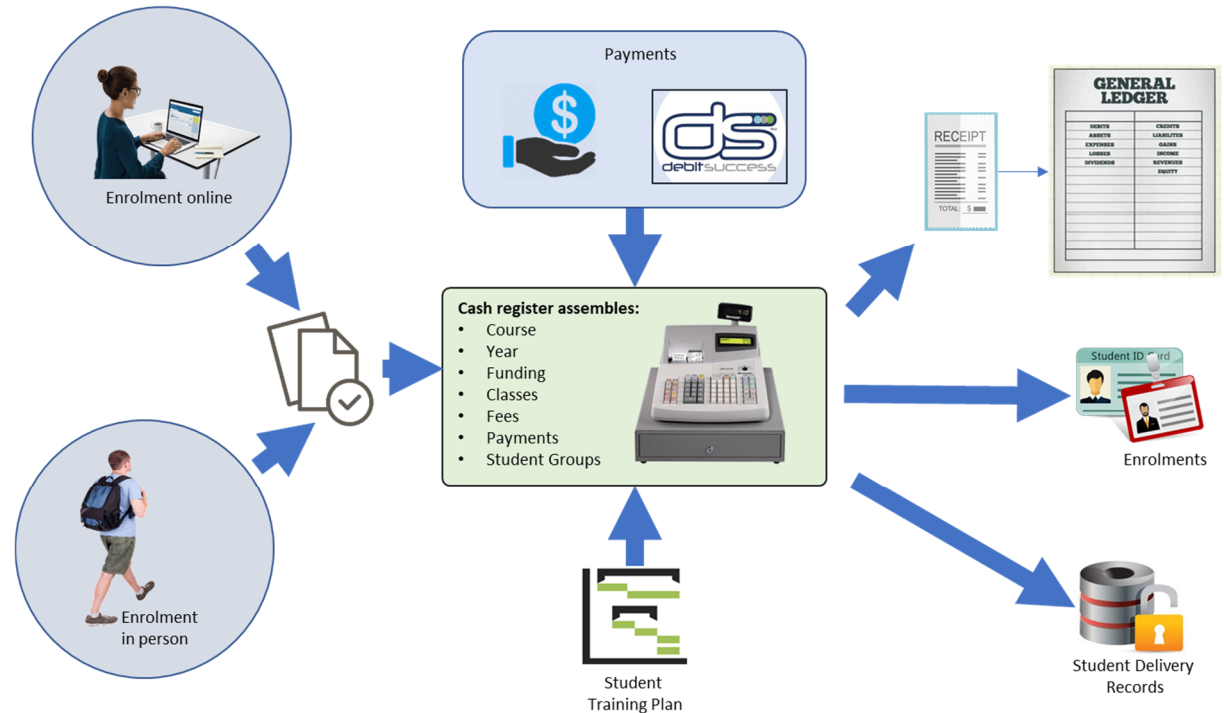
Financial Management



STRATA integrates online and walk-in applications, Student Training Plans, payments and receipts with disbursements into the STRATA enrolments system and student delivery records. Financial Management also interfaces into the RTO's financial management system with transactions mapped at the general ledger code level.

STRATA provides a comprehensive financial management solution covering student finances, resource costing, revenue and cost disbursement to departments and interface to the General Ledger of your choice. The key areas of focus are:

- ✓ Getting paid for training delivered via the production of quality NAT files and the use of embedded Skills First business rules and reporting based on auditable evidence
- ✓ Correctly forecasting revenue for known enrolments through the use of Student Training Plans and their related delivery schedules and monitoring of units completed, units in progress and units yet to start
- ✓ Proactive management of funded hours through the monitoring of Student Training Plans hours used and hours remaining
- ✓ Recognising revenue to delivery departments in a timely fashion
- ✓ Comprehensive management of student loans via integration with Debitsuccess



If you need to significantly improve your ability to manage your RTO's finances and collect revenue due to you, STRATA's integrated financial management system can significantly improve RTO's financial health.

If you have further questions relating to this offer, please contact AVAXA on +61 3 9533 7611.



Flexible Class Delivery Model



There are many challenges in Vocational Education around the management and reporting of flexible class attendance. STRATA has been developed to solve these challenges using a concept called Auto Classes and the integration of Student Training Plans with Student Groups, flexible timetabling and STRATA Markbook.

Student Management Solutions that are derived from University Systems are hardwired to January to December academic years. They may provide flexible start dates, but impose hard end dates within the same academic year. Without the ability to adjust end dates based on start dates and required durations, free from academic years, it is hard to manage flexible delivery.

In consultation with our customers AVAXA has developed the concept of Auto Classes. Auto Classes enable enrolment without the need to establish rigid timetables, rooms and teacher allocations. Delivery Strategies are defined via the Training and Assessment Strategy (TAS) defined within STRATA and the Student Training Plan (STP) is then derived from the TAS. The delivery methodology and timeframe is managed via enrolment levels which are defined in the STP.

Once enrolled, students are allocated to Student Groups with common class delivery requirements. Delivery is organised and flexibility provided based on when the student commences; course commencement is triggered once they attend their first class. The full detail of the signed Student Training Plan, students schedule, students attendance, and progress are displayed on the Employer Portal. Attendance is managed through the Markbook application.

The image displays three overlapping screenshots of the STRATA software interface. The top-left screenshot shows the 'Training Plan Template: AUR30616 GENERAL: Cert III LV Mech Tech TAS01 GENERAL' with fields for Code, Display Name, Search Keywords, and Auto Add All Units. The top-right screenshot shows the 'Duration Format' section with radio buttons for Level Weeks, Rolling Weeks, Fixed Dates, and Text, along with fields for Default Training Plan Owner User Group, Default Workflow Notifications User Group, Default Notifications User, Default Enrolment Notification Student Group, and Default Training Duration Period. The bottom screenshot shows a detailed table of units in a template, with columns for Enr Unit, Enr Unit, Number of Supervised Hours, enrolment level, progression stage, Cat, Expected Duration, In Groups, Deliv, Delivery Modes Identifier, Resolved, Pred Deliv Mode, Asmt, Trainer or Assessor, and sign off by employer. The table lists various units such as AURLT3002, AURTTA004, AURTTB001, etc., with their respective details.



STRATA enables you to manage a flexible class delivery model across academic years without the need to re-enter student enrolments every year and simplifies your course setup, enable you to establish your timetables and resource allocations after you know the demand for your product offerings.

If you have further questions relating to this offer, please contact AVAXA on +61 3 9533 7611.



Industry Connect



Industry Connect is designed to give teaching Staff online and real-time access to Apprentices' Student records whilst on or off site.

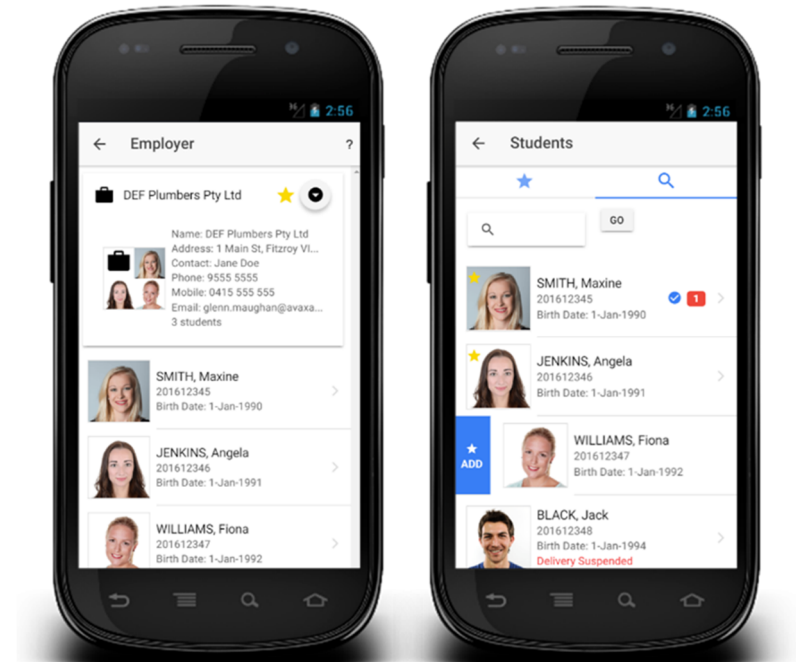
The Industry Connect App gives your teaching Staff online and real-time access to Apprentices' Student records while visiting workplaces where Apprentices attend all or part of their training.

This tool helps the RTO to meet several compliance requirements as defined in "Guidelines about Apprenticeship/Traineeship Training Delivery – Skills First Program" such as:

- ✓ Negotiating a Student Training Plan with the Employer, including Subject selection, RPL/CT, delivery modes, Employer sign-off and preferred contact method
- ✓ Signatures of the Employer, the Student and the RTO are captured digitally on the device
- ✓ Recording results against assessment items and allowing allocation of results to Subjects
- ✓ Allowing updates of Student details

The key benefits are:

- ✓ Student Training Plans can be negotiated and signed on mobile phones or tablets
- ✓ Attendance and Assessment can be recorded and updates sent to STRATA in real-time
- ✓ Evidence of Student & Employer interactions and site visits can be captured and stored centrally against the Student history
- ✓ Reduces the requirements of going into different systems to record and capture data
- ✓ Activity is captured in one place for audit requirements



If your organisation finds it challenging to manage Apprentices and their records, AVAXA's skilled Staff can help implementing and customising the Industry Connect application for your specific needs.

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Information and Engagement Sessions

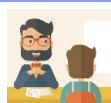


The Engagement Session is the meeting between the RTO and the applicant or Student. Engagement Sessions does not require a Student Record to exist. The Enrolment Application is the link used in tracking an applicant into sessions that inform, interview or enrol.



Enquiry

- ✓ Student Services Staff verify Engagement sessions availability and suitability



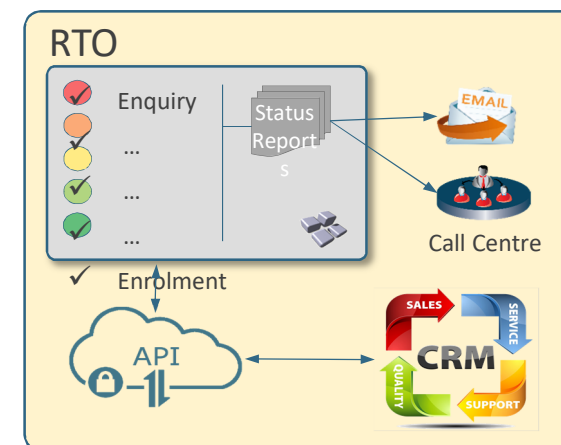
Application

- ✓ The Applicant is booked into an Engagement session
- ✓ The Applicant reviews the course of interest with Student Services Staff
- ✓ Details of applicant's attendance and other information stored in STRATA



Enrolment

- ✓ The RTO makes an offer to the Applicant to study in a course selected by the Applicant
- ✓ Applicant accepts RTO offer and completes enrolment process
- ✓ All information is stored in STRATA



Information and Engagement Sessions facilitates the smooth and managed engagement with your applicants and ensures that you maximise the opportunity presented through your student acquisition efforts

If you have further questions relating to this offer, please contact AVAXA on +61 3 9533 7611.



International Students



The International Student Module is a comprehensive tool for the management of international Student applications and enrolments.

The International Student Module provides a platform for clear, visible and auditable interactions between the provider, the international Student and their nominated agent.

It is compliant with Australian standards of admitting International Students (ESOS Act 2000) and implements robust and secure business functionality.

The module provides functionality to:

- ✓ Facilitate the management of International Student enrolments.
- ✓ Support the provider with their obligation to meet and maintain CRICOS and ESOS compliance
- ✓ Assist with Agent management and financial reconciliation
- ✓ Enable global comprehensive and secure business processes

Key benefits:

- ✓ Management of the admissions process from initial application through to acceptance
- ✓ Streamlined process for Student agreement generation and acceptance management
- ✓ Extensive and easy to use functionality for management of Student fees
- ✓ Fully auditable recording of international Student data and enrolment details
- ✓ Comprehensive reporting capabilities

The screenshot displays the 'International Application: 22021' interface. It includes tabs for General, Conditions and Clauses, English, Pathways, SVP, Status, Notes, and Change History. The 'General' tab is active, showing fields for Number (22021), Received Date Time (02-Jan-2018 12:13), Student, Status (Accepted), Application Address, Agency (01), Agency Office (01), Offer Date (02-Jan-2018), Offer Expiry Date (02-Mar-2018), Arrival Date Time, Attended Orientation Date, Services Form Returned? (Yes/No), and Scholarship. Below these are sections for Intakes (2 found), Services (1 found), and Fee Items (12 found). The Fee Items section includes a summary table and a detailed list of items.

Year	Course Code	Course	Campus	Dept	FSrc	FSch	DSch	Start	End
2019	AHCS0116	Dip of Agriculture						04-Feb-2019	30-Jun-2020
2018	2196LDL	ELICOS						12-Jun-2018	14-Dec-2018

Service	Amount	Supplier Amount	GL Code	GST?
Overseas Student Health Cover (OSHC)			MEDICAL INSUR - INTERNATNL OFFICE	Y

Fee Item	Study Year	Semester	Stage	Base Amount	Discount Amount	Due Date	Paid Amount	GL Code
Overseas Student Health Cover (OSHC)	2018	0	0	\$1,235.00		02-Mar-2018	\$1,235.00	MEDICAL INSUR - INTE
Tuition Fees Pre-Paid	2018	1	5	\$1,000.00		02-Mar-2018	\$1,000.00	ELICOS - Fees
Tuition Fees Pre-Paid	2018	2	6	\$1,000.00		02-Mar-2018	\$1,000.00	ELICOS - Fees
Tuition Fees Pre-Paid	2018	2	7	\$1,000.00		02-Mar-2018	\$1,000.00	ELICOS - Fees
Tuition Fees	2018	2	8	\$1,000.00		15-Sep-2018	\$0.00	ELICOS - Fees
Tuition Fees	2018	2	9	\$1,000.00		15-Sep-2018	\$0.00	ELICOS - Fees
Tuition Fees Pre-Paid	2018	1	1	\$3,100.00		02-Mar-2018	\$3,100.00	ELICOS - Fees



STRATA's International Student Module provides support to manage international Students and AVAXA's skilled Staff can help implement and customise the module for your specific needs.

If you have further questions relating to this offer, please contact AVAXA on +61 3 9533 7611.



Markbook Web and Markbook Mobile



STRATA's integrated Markbook and Markbook Mobile App are online tools enable the entry of various types of information about Students, modelled on a traditional teaching mark book. The browser and the Mobile App are powerful and easy to use platforms for real-time recording of Students' attendance, delivery of content, and assessments in any teaching environment.

Markbook Web and Markbook Mobile input directly into the STRATA database. Collected data is accessible in real-time to all authorised users within the RTO and affiliated bodies such as participating schools and Employers.

Markbook Web and Markbook Mobile offer improved efficiency and reliability, and facilitates your compliance with government rules and regulations.

Our electronic Markbook functionality emulates a physical mark book and provides the Teachers a great deal of personal control, yet yields simplicity and ease of use.

The key Markbook features are:

- ✓ Real-time interface to core SMS system
- ✓ Timely and accurate recording of assessments, attendance and delivery in the classroom or workshop
- ✓ Recording can be done on mobile devices
- ✓ Assists with government reporting
- ✓ Reduces the risk of non compliance and loss of government funding

The key Markbook benefits are:

- ✓ The Markbook solutions are designed for mobile devices with different form factors and Operating Systems
- ✓ Data is input in real-time with your RTO's database
- ✓ Provides charts and graphical indicators of Student attendance and progress
- ✓ Provides real-time recording of attendance, Subject delivery, absences, grades and progress
- ✓ Supports onsite and offsite locations, locally or overseas

STRATA V.3.10
AVAXA\strata\strata.htm

Markbook: "CUV50311 - D Prepare files for publication G1 2014" Page: Attendance

Student	CUV50311 10 Progress File for publication 14/07/14 12:00	CUV50311 10 Progress File for publication 21/07/14 12:00	CUV50311 10 Progress File for publication 28/07/14 12:00	CUV50311 10 Progress File for publication 04/08/14 12:00	CUV50311 10 Progress File for publication 11/08/14 12:00	CUV50311 10 Progress File for publication 18/08/14 12:00	CUV50311 10 Progress File for publication 25/08/14 12:00	CUV50311 10 Progress File for publication 01/09/14 12:00	CUV50311 10 Progress File for publication 08/09/14 12:00
CUV50311, Fournier (2101234)	NA	NA	/	/	/	/	/	/	/
CUV50311, Fournier (2101234)	NA	NA	/	/	/	/	/	/	/
CUV50311, Fournier (2101234)	NA	NA	/	/	/	/	/	/	/
CUV50311, Fournier (2101234)	NA	NA	/	/	/	/	/	/	/
CUV50311, Fournier (2101234)	NA	NA	/	/	/	/	/	/	/
CUV50311, Fournier (2101234)	NA	NA	/	/	/	/	/	/	/

Family name: Fournier
Given name: John
Birth date: 25-Oct-1998
Gender: Male

Use [F1] to navigate around cells and [F2] to edit the cell, or move your mouse over a cell and click to edit.

Hotkeys: [F1] - present, [F2] - absent, [F3] - acceptable absent, [F4] - not applicable, [F5] - select units
Legend: [F6] - units selected, [F7] - units not selected, [F8] - comment (hover for comment)



Number	201716226
Family name	SMITH
Given name	John
Birth date	25-Oct-1998
Gender	Male



Training Contract	
Contract #	123456789
Start Date	21-Jul-2017
Termination	25 Oct 2012
Name	PLUMBING SERVICES
Contact	JOHN SMITH
Email	j.smith@avaxa.com
DELTA #	
End Date	
Status	
Employer	



STRATA's Markbook solutions provide effective tools to monitor attendance, progress and results, AVAXA's skilled Staff can help implement and customise Markbook for your specific needs.

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Marketing

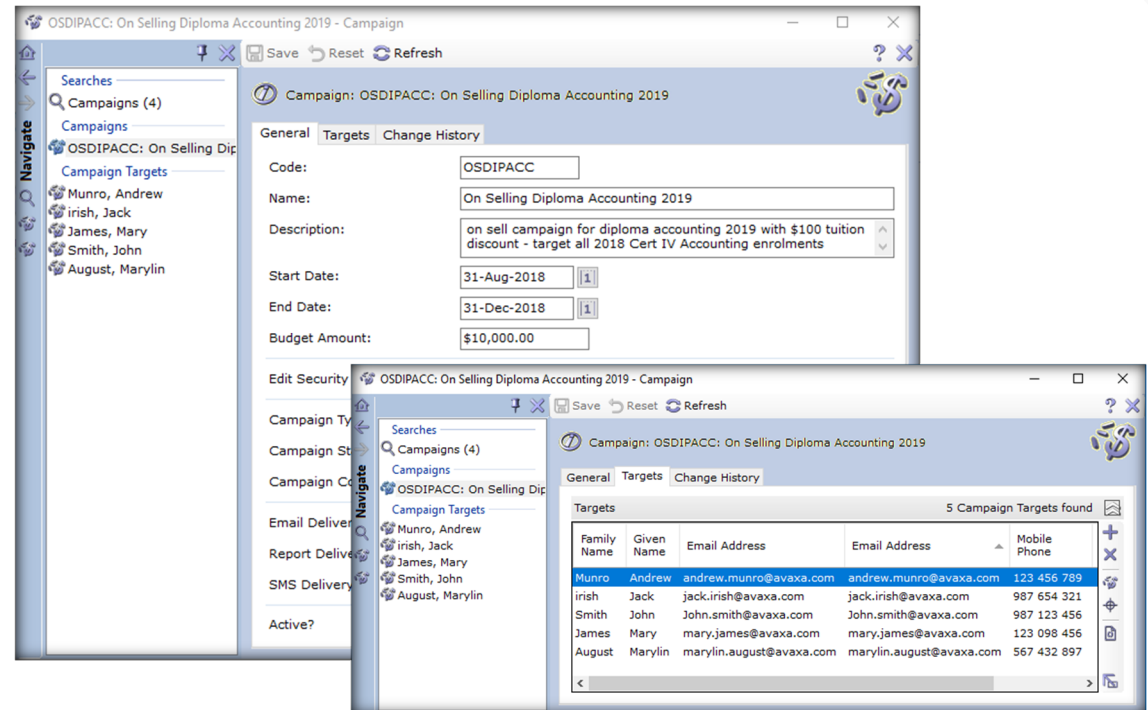


STRATA Marketing provides a flexible marketing solution that is closely integrated with the full Student Management Solution and facilitates the creation of outlines for courses, modules and classes; manages your publications portfolio; manages and executes your marketing campaigns; and facilitates the management of enquiries through to application.

STRATA Marketing consists of a number of feature areas including Course Outlines, Module Outlines, Class Outlines, Publications, Enquiries and Campaign Management.

- ✓ Outlines provide the means by which an RTO can add extensive descriptions to their course, module (aka enrolment unit), and class offerings. These Outlines can then be published on the web and in various hardcopy publications, such as course guides and information sheets.
- ✓ Publications allows the RTO to manage their documents. Publications can be linked to outlines and can be sent to enquirers by mail and by email.
- ✓ Enquiries allows the RTO call centre to record details of enquiries received by phone and email. The outlines also supplement the resources available to the RTO call centre.
- ✓ Campaigns allows the marketing department to create marketing campaigns, select the target prospects, and initiate the campaigns by email or direct mail

Marketing is tightly integrated with the STRATA Student Management Solution having access to enquiries, current and past students, and their activity and history.



STRATA Marketing provides a marketing solution that is tightly integrated with the Student Management Solution and provides a very effective and comprehensive solution to your RTO's marketing requirements.

If you have further questions relating to this offer, please contact AVAXA on +61 3 9533 7611.



Maximum Funded Hours



This solution determines the Maximum Funded Hours for a Program from the “SVTS Funded Programs Report and Student Tuition Fee Contribution Report” provided by HESG. It communicates details of State-based funding to the RTO, with the aim of avoiding enrolments that will not be funded due to having exceeded the maximum funded hours available for the Program in question.

The Maximum Funded Hours check is a mechanism that controls enrolment of Students in training beyond the hours funded by HESG. If the hours to be enrolled exceed available Government funded hours, the Subject enrolment is disallowed unless the additional expenditure is authorised or a Fee for Service enrolment is processed.

The mechanism uses a Student Training Plan to identify excess hours prior to the enrolment office attempting to process the enrolment. This provides the RTO with the ability to decide if the Student should be enrolled in Subjects under Skills First funding or under Fee for Service.

The key benefits are:

- ✓ Maximum Funded Hours will prevent the generation of over-enrolment in Programs unless specifically authorised. Identification of enrolments exceeding the funded maximum prior to enrolment provides opportunity to charge enrolments to a suitable funding type.
- ✓ Student Training Plan creation and ongoing management generates a funded hour check. A warning is provided if the Student is or becomes over enrolled for Skills First Funding.
- ✓ If the enrolment proceeds it will be stopped for Government Funding without an approved authorisation.
- ✓ The enrolment can continue under other funding such as Fee for Service.

Funded Hours Exceeded

The Student Course Enrolment uses more funded hours than are available, possibly as a result of this Student Training Plan. Check the Funding tab on for details.

OK

Student Training Plan: 1466000:23CCZ

General | Delivery/Activity | STP Reports (Retained) | Change History

Info | Units | Pre-Training Review | Progression/Staging | Settings | Enrolment Overrides | Funding

Current Commencement(s)
Funded Commencement Date: 01-May-2018 | Unfunded Commencement Date: | Subsidy Type: Apprenticeship

Funded Hours Summary

Max Funded Hours:	1170	Authorised Excess:	0	Authorised Total:	1170
Max Funded Hours - Enrolled Over:	0				
Max Funded Hours - Enrolled + Planned Over:	22				

Funded Hours Detail

Current Funded Actual (Enrolled and Pre-Enrolled)		Current Funded Actual + Planned	
Pre-Enrolled Hours:	0	Remaining Planned (Funded) Hours:	1192
Enrolled (Funded) Hours:	0		
Funded Hours Used (Excluding Planned):	0	Funded Hours Used (Actual + Planned):	1192
Funded Hours Not Yet Used:	1170	Funded Hours Not Yet Used or Planned:	0
Authorised Hours Not Yet Used:	1170	Authorised Hours Not Yet Used or Planned:	0

Excess Hours Authorisation

Last Changed: 01-May-2018 13:29

Authorise Excess... Refresh Explain



If your RTO is losing money due to HESG rejecting your claims STRATA can help reduce or eliminate loses due to exceeding maximum hours funded by HESG

If you have further questions relating to this offer, please contact AVAXA on +61 3 9533 7611.



Moodle Interface

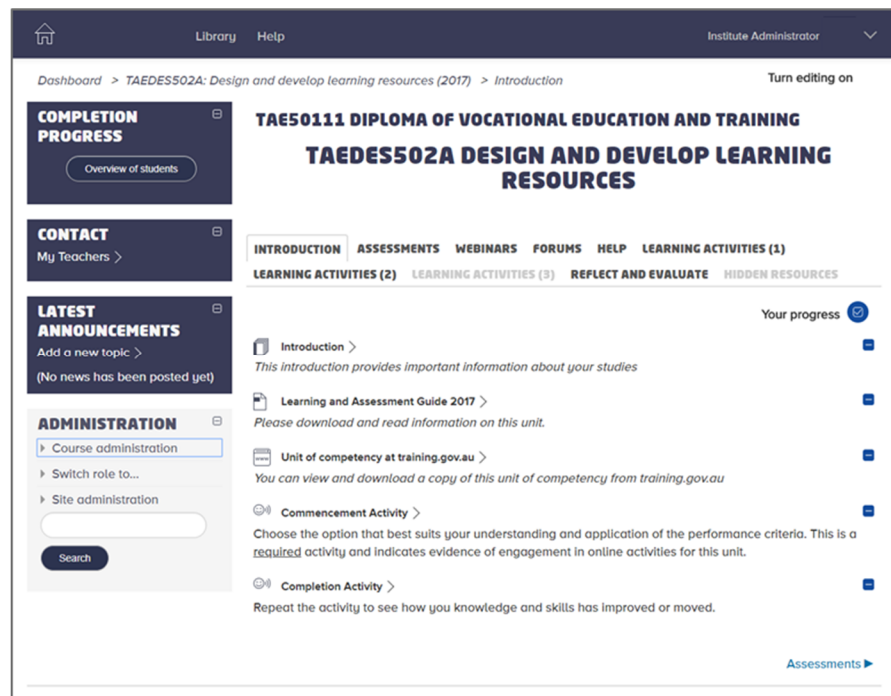


STRATA provides Moodle with critical information about the status of a Student's enrolment to allow control of access to Moodle resources. Subject assessments from Moodle learning activity are transferred back to STRATA.

STRATA provides a full bi-directional interface with Moodle. It provides Moodle with critical information about the status of Students to control their access to Moodle resources.

This includes the enrolment status for each Subject and class information about Students in Markbook.

- ✓ STRATA provides details of Program and Subject enrolments. This interface enables Moodle to be informed of the status of Student enrolments so that Student access can be enabled and disabled.
- ✓ Teachers require Students on a class roll (Markbook roll) to have access to Moodle material to conduct training activities. This interface provides Moodle with class details for both Students and Teachers.



The coming version of Moodle will transfer Moodle assessment data back to STRATA to complete assessment details and to trigger the task of setting a final result on each Subject. It will also update STRATA when a Student has commenced and/or completed content in Moodle. This will trigger reporting of Students in the NAT files by STRATA, alert where the Students do not attend class, or class attendance is later than some Moodle activities.

- ✓ Students undertake assessable tasks in Moodle that contribute to their Subject assessments. As these assessments are resulted they will be retrieved to contribute to a Subject result. Details of the assessment will remain in Moodle for audit purposes.
- ✓ Using delayed AVETMISS reporting in STRATA requires either evidence of Student attendance or meaningful consumption of learning content in Moodle. Either evidence is valid to initiate reporting in the NAT files by STRATA.



If your RTO provides online learning capability via Moodle, AVAXA's skilled Staff can assist you to optimise the interface to the STRATA Student Management Solution

If you have further questions relating to this offer, please contact AVAXA on +61 3 9533 7611.



Online Enrolment



STRATA Online Enrolment is a solution which consists of a web based front end designed for applicants, and the back-end interface for the RTO's Staff to manage applications until completion of the enrolment process. It eliminates the need for enrolment sessions, shortens the time to enrol, and increases the likelihood of applicants becoming Students.

STRATA supports a variety of approaches for enrolment, reflecting the many variations that need to be catered for. Each enrolment is influenced by several distinct characteristics such as how the application is received, the type of Program and funding type, and whether it is an initial or subsequent enrolment. The above influences are generally known at the start of the enrolment process. However, there are several additional events and decisions made during each individual enrolment that have the potential to further vary the process for an individual Student. The key features are:

- ✓ Applicants engage through a browser interface that presents a simple step by step series of data gathering pages. Applicants can save and return at any time, or complete the application in one session
- ✓ RTO Staff are engaged through workflow tasks for each applicant where some discretion is required and a judgement to be made during the application process.
- ✓ Management reporting informs RTO Staff where Students are "stalled" in the process and contact can be made to assist applicants who need support to progress through to enrolment.
- ✓ Online Enrolment supports new applications as well as re-enrolment in a continuing Program.

The screenshot shows the 'Personal Details' section of the enrolment application. It includes fields for Surname (Legal Family Name) with the value 'Smith', Given Names (Legal Given Names) with the value 'John', Gender with radio buttons for Male, Female, and Other, Title with a dropdown menu showing '--select--', and Date of birth (dd/mm/yyyy) with a calendar icon. A progress bar at the top indicates 6% completion. Navigation buttons for 'Back' and 'Next' are at the bottom.

The screenshot shows the 'Progress' section of the enrolment application. It displays a list of tasks with checkboxes indicating completion status. The tasks include: Initial Data Collection (Completed By Student: 22-Nov-2018 11:23), Generate Application Summary (Published: 22-Nov-2018 11:23), Generate Skills First Declaration, Accept Skills First Declaration, Use BKS Request (No), Attach BKS Request, Complete BKS Request, and Student Identification. The progress bar at the top indicates 64% completion. Navigation buttons for 'Enrolment Form', 'Student', and 'Receipt' are at the bottom.



If you want to be at the forefront of new Student engagements, AVAXA's skilled Staff can work with you to optimise your enrolment process and manage your uptake of new Student enrolments.

If you have further questions relating to this offer, please contact AVAXA on +61 3 9533 7611.



PRISMS Import



STRATA PRISMS Import simplifies CRICOS and ESOS compliance management and streamlines international Student management.

PRISMS is the Federal Government system that supports provider registration information and international Student management. The PRISMS import delivers detailed provider, Program and Student information into STRATA. The collation of PRISMS data in STRATA delivers a factual source to support streamlined data analysis, reconciliation and subsequent opportunity for rectification to manage ESOS compliance. The key features are:

- ✓ Supports for compliant marketing and promotional material
- ✓ Supports compliant Student agreements and subsequent compliant eCoE (electronic Confirmation of Enrolment).
- ✓ Streamlined Student enrolment reconciliation and subsequent PRISMS reporting requirements
- ✓ Provisions for identification of Students under 18 years, including provider nominated responsibility and welfare arrangements effective start and end dates.
- ✓ Significant reduction in administrative burden and provider risk.
- ✓ Supports accurate and current CRICOS registered Program information in STRATA

The key benefits of PRISMS Data Import are:

- ✓ Import includes CRICOS Program registration data, eCoE and Student data, eCoE Status Change data and Welfare Arrangement Details.
- ✓ Search for and view imported PRISMS Data.
- ✓ Match imported PRISMS Data to Students and Programs.
- ✓ Validate PRISMS Data against Student and Program data and report discrepancies in PRISMS Match Logs.
- ✓ Search review and set PRISMS Match Logs to completed.
- ✓ View lists of PRISMS Data on Student and Program edit forms.

The imported PRISMS data in STRATA provides a substantial foundation to assist the provider to maintain CRICOS and ESOS compliance and meet various government department regulations and requirements. In addition queries and reports can be run to assist with the identification of compliant/non-compliant data.

The screenshot shows the 'Course: Cert III Comm Cookery' page in the STRATA system. The 'General Settings' tab is active, displaying fields for CRICOS and PRISMS data. The 'CRICOS?' field is set to 'Yes'. The 'PRISMS' section contains fields for 'CRICOS Course Code', 'Course Name' (Certificate III in Commercial Cookery), 'Course Status' (Registered), 'VET National Code' (SIT30816), 'Is Dual Qualification' (No), 'Work Component' (No), 'Work Component Hrs Per Wk', 'Work Component Weeks', 'Work Component Total Hours', 'Duration In Weeks', 'Tuition Fee', 'Non Tuition Fee', 'Estimated Total Course Cost', 'Registered From' (01-Nov-2016), 'Approved Until' (15-May-2019), and 'Latest Mod Date Time' (01-May-2018 12:37). At the bottom, a table titled 'PRISMS Courses' shows 2 courses found:

VET National Code	CRICOS Course Code	Course Name	Location Name	Course Status	Scope Expiry Date
SIT30816	093471K	Certificate III in Commercial Cook...		Registered	30-Jun-2022
SIT30816	093471K	Certificate III in Commercial Cook...		Registered	30-Jun-2022



If you are a CRICOS registered provider, AVAXA's skilled Staff can work with you to optimise the import of PRISMS data and assist with the management of ESOS compliance.

If you have further questions relating to this offer, please contact AVAXA on +61 3 9533 7611.



Reporting

A wide range of out-of-the-box reports are provided across STRATA. In addition a full range of reporting tools are included for creating powerful search queries, adding new user defined reports and support for the extraction of data to external systems.



Extensive suite of business reports



Built-in designer for creating reports

- ✓ User-defined custom reports
- ✓ Full user formatting including support for tables, lists, charts, graphing and images
- ✓ Add reports seamlessly to STRATA Menus
- ✓ Limit access to specific users or groups
- ✓ Based on Microsoft's Report Definition Language (RDL)
- ✓ Export to PDF, Excel, Word
- ✓ Generate on demand or schedule for generation and delivery at later stage
- ✓ Automatically deliver reports to file locations, email to distribution groups or save to any entity in STRATA for a permanent record



Powerful search capability

- ✓ Search is the native approach for finding data in STRATA
- ✓ Any data stored in STRATA can be searched for and displayed on the screen
- ✓ Easily add or remove search filters and data fields
- ✓ Save queries including filters, field columns, sort order for future use
- ✓ Share saved search queries with other users or groups
- ✓ Export query search results to Excel for further analysis



Power BI reports

- ✓ STRATA data required for analysis automatically extracted into location visible to Power BI
- ✓ Data synchronised with Power BI
- ✓ Required reports automatically refreshed and presented to users via Power BI Dashboard



Report extracts

- ✓ STRATA can provide data extracts for integration with external reporting systems
- ✓ Export data in XML or CSV format
- ✓ Designed to run on an ad-hoc or scheduled basis
- ✓ Web services to expose data to external systems



STRATA Reporting provides a broad range of packaged reports while also providing the opportunity to build customer reports to meet you organisations needs

If you have further questions relating to this offer, please contact AVAXA on +61 3 9533 7611.



Short Course Online Enrolment



The Short Courses Module is an online course selection and payment system for short courses. It provides functionality to set up the on-line check-out cart and allow Students to fully enrol into short courses.

The Short Course Module functionality aligns with the website and workflow that your RTO wishes to use. This enables a Student to select one or more short courses, to add them to a shopping cart, choose to purchase, make payment by credit card and receive enrolment details online or via email.

Functionality provided in this module includes:

- ✓ Online payments
- ✓ Waiting lists for courses currently full
- ✓ Course setup wizard for rapid creation and configuration of short courses
- ✓ Web based online enrolment and payment gateway

The key benefits are:

- ✓ Supports the addition and removal of multiple classes
- ✓ Multiple Students can be enrolled in a single transaction
- ✓ Checks availability of required class places or class cancellations and prevents enrolment if the class is full
- ✓ If the class is full a list of alternate classes is provided or allows a choice to be included on the class waiting list
- ✓ Full support for USI
- ✓ Option to collect a Student's demographic statistics online which are automatically applied to the Student record



If your organisation finds it challenging to manage short courses, AVAXA's skilled Staff can help by implementing and customising the Short Course Management solution to meet your specific needs.

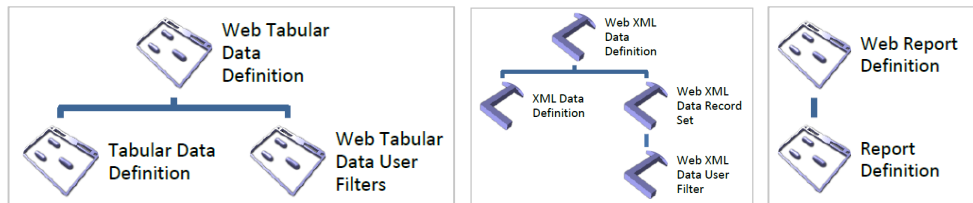
If you have further questions relating to this offer, please contact AVAXA on +61 3 9533 7611.



STRATA Web Application Programming Interface (API)

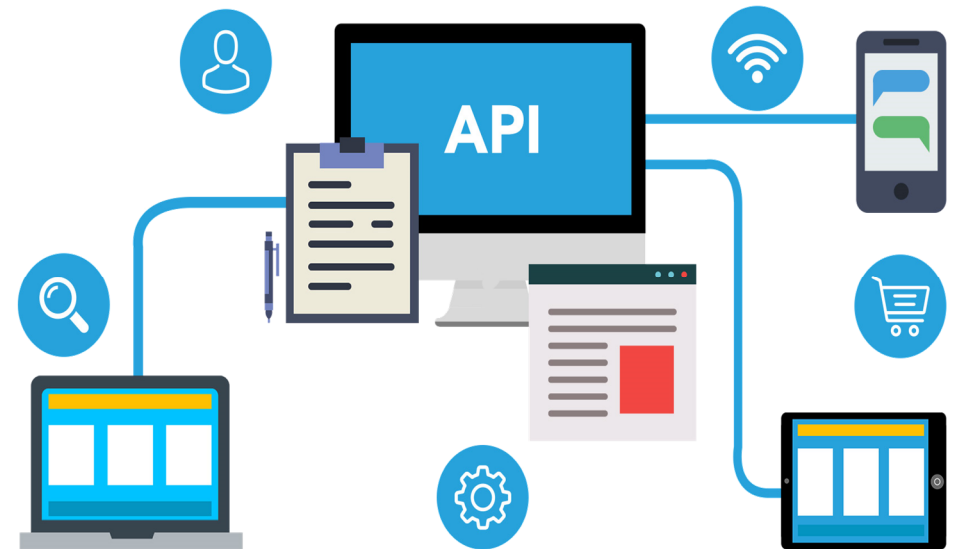
The STRATA Web API provides access to data sets by allowing access to certain entities and fields as defined by the RTO's administrator.

The STRATA Web API functionality allows your administrator to define access to a set of fields from STRATA by allowing that data set to be retrieved via web services. Your administrator can leverage one of three mechanisms to expose STRATA data via the web services – Tabular, XML, and Report Definition:



The Web API provides the following security protocols:

- ✓ Transport Level Encryption (SSL) – all communication with the Web API methods must be encrypted using standard SSL technology.
- ✓ Web Data Access Keys – the Web API methods expect all requests to contain a custom request header that contains a secret application key.
- ✓ User Credentials – all Web API method calls execute using the user account specified in the Web Service Context User Name application setting.



If you need to access to STRATA datasets to enable other external applications to integrate with STRATA, AVAXA's skilled Staff can assist with the identification of your requirements and enable the efficient use of the STRATA API

If you have further questions relating to this offer, please contact AVAXA on +61 3 9533 7611.



Student Portal



The STRATA Student Portal provides an online tool for Students to view their information within the STRATA Student Management System. It is available on mobile phones, tablets, or desktop devices connected to the Internet.

The purpose of the Student Portal is to enable Students to access personal, Program and progress related data as well as their timetables online. Specifically Students can:

- ✓ View and modify their personal details Subject to the RTO's rules
- ✓ View Programs, Subjects and results.
- ✓ View progress including assessments against their Student Training Plan
- ✓ View their personal timetable showing the location, time and Teacher
- ✓ Request change to course details

The Portal can be “skinned” to change the graphical appearance of the Student Portal to suit your RTO's requirements.

The key business benefits include:

- ✓ Reduced volume of Students enquiries via Student Services
- ✓ Lower cost and efficient communication channel to the Student population
- ✓ A fully informed Student base with respect to progress, schedules and events within the RTO
- ✓ A fully informed Student population improves Student wellbeing
- ✓ Improves your RTO's edge in an increasingly competitive market

The screenshots show the STRATA Student Portal interface. The top banner features the 'live on campus' slogan and a 'find out more' button. Below the banner is a login section with fields for Username and Password, and a 'Login' button. The main content area is divided into several sections: 'Welcome' with a message about access, 'My contact details' with a list of personal information, 'My courses' with a pie chart showing course distribution, and 'My timetable' with a calendar view for May 2018.



If you are seeking to improve your communication channels to your Student population, AVAXA's skilled Staff can assist you through the establishment of the STRATA Student Portal at your RTO

If you have further questions relating to this offer, please contact AVAXA on +61 3 9533 7611.



Student Training Plans



STRATA Student Training Plans simplify new enrolments and re-enrolments, facilitate AQF, ASQA and HESG compliance, enable evaluation of qualification completion, and assist in meeting audit requirements.

Student Training Plans are the foundation of the STRATA system, and the basis for other STRATA subsystems. The key benefits of accurate and compliant Student Training Plans are:

- ✓ Information on Student training and assessment is transparent and progress can be presented in real-time to the Student, Teacher and Employer via the Student Portal, Markbook and Employer Portal
- ✓ Fee quotes relate specifically to enrolments and invoicing is possible for new enrolments and re-enrolments
- ✓ Facilitates transitioning Students for superseded Program enrolments including equivalency and internal credit transfers of completed Subjects
- ✓ Facilitates compliant qualification assessment, progress and management
- ✓ Guides the enrolment for each Student
- ✓ Provides visibility on progress for Students, Teachers, and Employers
- ✓ Dynamic Dates Management for accurate automatic calculation and reporting of Subject commencement dates



Student Training Plans provide a mechanism for simplifying new enrolments and re-enrolments. HESG requirements for development and documentation of a Student Training Plan are met and details are stored in the STRATA Student record for audit purposes.

The Student Training Plan can be applied against the TGA packaging rules within STRATA to determine if the qualification is compliant.



If your organisation is challenged to keep on top of your Student Training Plan Management, AVAXA's skilled Staff can help with implementation and management of compliant Student Training Plans.

If you have further questions relating to this offer, please contact AVAXA on +61 3 9533 7611.



SVTS Analysis



AVAXA provides a service to Victorian TAFEs for the analysis of claims made and payments received from the Skills Victoria Training System (SVTS) system, to assist with the resolution of errors and allows TAFEs to manage the claims made each month. The STRATA reports facilitate correct disbursement of revenues received from Skills Victoria to the relevant teaching departments.

As part of this service AVAXA delivers an ongoing monthly analysis according to an agreed cycle of data uploads to AVAXA and reporting back to the RTO. The extracts and reports show planned and actual Student contact hours and payments for all Subject enrolments claimed in NAT00120.

The RTO provides its latest set of NAT files and extracts from the SVTS System to AVAXA.

AVAXA then provides the following analysis within five working days of receiving the RTO data.

- ✓ A claims analysis report which summarises how claims have been treated by HESG and highlights revenue at risk
- ✓ A detailed supporting spreadsheet which enables the TAFE Student Management team to correct enrolment and Program data

- ✓ A detailed supporting spreadsheet identifying Subject enrolments at risk of non-payment due to REJECT 21
- ✓ Claims Payments Breakdown spreadsheet. This shows planned and actual Student contact hours (SCH) and payments for all Subject enrolments claimed in NAT00120.
- ✓ Total Hours and Payments spreadsheet. This lists totals of all past payments and hours, by Student and Program.

The report and supporting spreadsheets are sent to a nominated person at the RTO within five working days of receipt of the RTO data.

Enrolment Category	\$'000 Safe	\$'000 At Risk	\$'000 Lost
On Track OK	6,500		
Fully Paid OK	32,900		
Claim Not Acknowledged		15	
Continuation Flag Error (R04)			115
Capped (R10)			197
Claim Has Errors (R17)		900	
DELTA Training Organisation (R18)		350	
Claim Too Late (R21)			390
Outcome Declared Too Late (R27)			45
Ass. Program Not Reported (R28)		20	
Missing or Incorrect USI (R32)		15	
Superseded Enrolment Not Funded (R33)			55
Total	39,400	1,300	802

The above table shows revenue classified as :

Safe - money that has been paid at the rate and time expected. Some of this may be reversed if any future related errors are not corrected.

At Risk - revenue that can potentially be received by identifying and correcting missing or incorrect data or

Lost - revenue that cannot usually be recovered in the time available.



If your organisation finds it challenging to keep on top of the monthly Skills Victoria Training System reporting and the corrections required, AVAXA's skilled Staff can help manage your funding

If you have further questions relating to this offer, please contact AVAXA on +61 3 9533 7611.



VET in Schools



The STRATA VETiS Module streamlines VETiS processes and allows VET Coordinators to submit applications for their Students for VETiS Programs. It is designed to give participating school teaching Staff online and real-time access to Student records.

The VETiS Portal capabilities allow you to improve interaction between your RTO and VETiS schools by providing greater Student data visibility to the schools.

The purpose of the VETiS module is to reduce the cost of running your RTO's VETiS Student management activities by simplifying handling of the Student information before enrolment, reducing data entry and improving compliance with Government and RTO processes.

STRATA VETiS module has two components:

- ✓ A STRATA back-end – for the management of aspects of VETiS Program by RTO Staff
- ✓ A VETiS School Portal – for Schools' Staff to manage/review applications, results, and attendance.

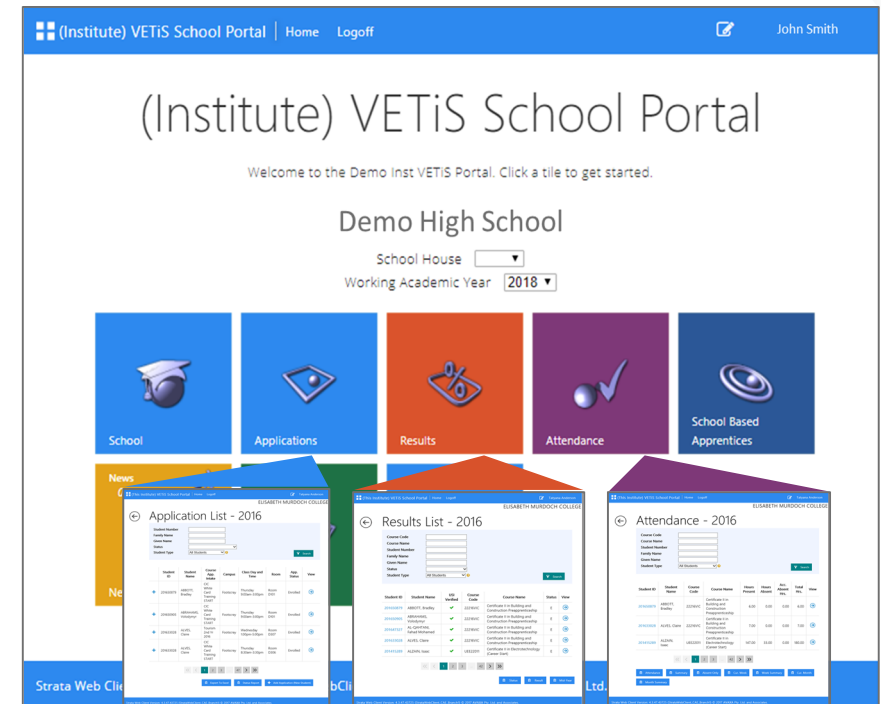
The VETiS School Portal provides tools to review, manage or download:

- ✓ School details
- ✓ Applications, either existing applications or adding new applications
- ✓ Current results
- ✓ Details of Student attendance and Teachers' notes
- ✓ School Based Apprentices, including enrolment, attendance, and result information
- ✓ News, announcements, changes, new Programs, etc.

A "Contact Us" link that can be used to send emails to the VETiS Team.

All data in the VETiS School Portal is stored directly and in real-time in the STRATA database.

The STRATA Course Information System (CIS) can be used to manage of the Program marketing information prepared by a department and retrieval for document printing or website display.



If your organisation finds it challenging to manage VET in Schools, AVAXA's skilled Staff can help implement and customise the VET in Schools application for your specific needs.

If you have further questions relating to this offer, please contact AVAXA on +61 3 9533 7611.

